

Business License Overview

Pursuant to Ordinance 14-09, no person shall engage in any of the trades, businesses, or professions, within the city limits of Hartford, for which licenses are required by any provisions of this code or any other ordinance of the city without first applying for and obtaining a license from the City Clerk or other duly authorized issuing authority.

The license fee shall be for each category as follows: Prepared Food Delivery \$25 fee, Unloading/Loading services \$100 fee, Flea Markets \$250 fee, Yard Sales (Limited to 2 per year; lasting no longer than 3 consecutive days) \$5 each sale, Peddler License (Good for 30 days) \$10 fee, Catalog/Home Based Party Sales \$25 fee, and General Business License (for all other trades, businesses, or professions) \$75 fee. Additionally, the General Business License 30-Day is a \$25 fee.

Owner of rental properties of 1-10 units must pay a \$75 fee for Business License, 11-20 units \$150, and more than 20 units must pay a \$225 fee. Licenses are valid for a period of one (1) year beginning July 1st and ending June 30th and must be renewed annually.

You may download and complete the Business License Application and remit with the full applicable payment to the City of Hartford, 116 East Washington Street, Hartford, KY 42347. If you have any questions, feel free to contact City Hall at (270) 298-3612 or email: ota@hartfordky.org

Any business activity taking place in Hartford/Ohio County is also required to register and file with the Ohio County Occupational Tax Office. Additional information can be obtained by calling (270) 298-4410.

CITY OF HARTFORD
Business License Application
Ordinance No. 14-09

Name of Business: _____

Address of Business: _____

Mailing Address for billing purposes (if different from above): _____

Phone No: _____ Contact Name: _____

Type of Business (circle one): Prepared Food Delivery ~Unloading/Loading \$~ Catalog/Home Sales
\$25 \$100 \$25
 Yard Sales* ~ Flea Market ~ Peddler License (30 Days) ~ General Business ~ General Business 30-Day
\$5 \$250 \$10 \$75 \$25

*Yard Sales limited to two per year; lasting no longer than three consecutive days
 **Rental Property (see fees below)

Description of the merchandise to be sold, if for a vendor:

Applicant's Signature *Date*

Individual or Management Signature *Date*

**** Rental Property**

(If located within the city limits of Hartford)

FEE: \$75 = 1 - 10 Units \$150 = 11 - 20 Units \$225 = 20 Units or more

Location of Property (Street Name) Type of Rental Total # Units Total # of Buildings

Example 1: Clay Street Duplex 2 1

1. _____
2. _____
3. _____
4. _____